



# SABER TLILI

MBA Candidate

## PROFILE OVERVIEW

I am looking to work as a Business consultant and provide intellectual services to organizations through plan creation, strategy development and profitable business strategies. With this in mind, I believe an MBA degree from your prestigious university is a fundamental asset in better qualifying me for my desired career. It will allow me to leverage the valuable skills and knowledge that I gain and, ultimately contribute to future success.

## COMPETENCE SCALE

Communication	★★★★☆
Business Awareness	★★★★★
Problem Solving	★★★★★
Management	★★★★☆
IT Skills	★★★★☆
Enthusiasm	★★★★★
Writing	★★★★☆
Team player	★★★★☆
Creativity	★★★★★
Reliability/Punctuality	★★★★★
Leadership	★★★★☆

## EDUCATION

ACS, Computerized Financial Management 2012-2013

**CDI School of Business, Montreal**

Cumulative GPA 3.75; Major: 3.9  
GPA computed by the GPA calculator available on [www.foreigncredits.com](http://www.foreigncredits.com)

Bachelor in Business Administration, Finance 2007 – 2010

**Tunis Al Manar Faculty of Management (Ranked 1st Tunisian University by URAP)**

Cumulative GPA 3.33; Major: 3.5  
GPA computed by the GPA calculator available on [www.foreigncredits.com](http://www.foreigncredits.com)

### Areas of Excellence

Econometrics, Statistics, Financial Diagnosis, Capital Markets

## WORK EXPERIENCE

**Le Best Of Inc, Montreal** DEC 13 – Current (22 MTHS)

**Associate Manager**

- Successfully founded and launched a restaurant with a long term vision of a food chain
- Managing the marketing and visual identity creation process and implementing strategic marketing practices
- .Networking in local community to increase profile and bottom-line profit
- Currently developing a new marketing system that makes customers become limited associates of the company

**Café Noir, Montreal** AUG 13 – NOV 13 (4 MTHS)

**General Manager Assistant**

- Gained work experience In all aspects of roles associated with managerial position
- Assisted the direction and management of operations for two franchises grossing \$950,000 annually
- Contributed to and coordinated opening of new franchise and assisted in site selection, pro forma procurement, employee recruitment and company application standards
- Expertly coordinated grand opening and supervised continuous operation of Café Noir's newest store

**Café Noir, Montreal** AUG 12 – AUG 13 (12 MTHS)

**Store Manager**

- Operated below costs by 25% during tenure through strategic planning and by carefully controlling inventories
- Generated 230% in additional revenues by growing customer base through outstanding customer service
- Supervising a 5+ employees team and maintained a lowest staff turnover for over 5 years

**BIAT CAPITAL, Tunis** JUN 10 – DEC 10 (7 MTHS)

**Portfolio Manager**

- Mange Portfolios on behalf of institutional and individual investors
- Manage a diverse customer portfolio, monitor and advice clients in financial investments, stock exchange intermediation and prospect for new customers
- Perform and supervise the purchases and sales of securities programs, private funds, etc. to align the portfolios with their investment policy
- Manage a diverse customer portfolio, monitor and advice clients in financial investments, stock exchange intermediation and prospect for new customers
- Help investment advisors to assemble presentations for client meetings
- Perform certain discretionary accounts supervisory tasks when needed

# OVER 50 VERIFIED CERTIFICATES (IN PROGRESS)

## SKILLS

- English-IELTS 6.5
- GMAT 580
- French- TCF 90%
- Driver's Licence (9 yrs)
- CAPM (Planned On Dec '15)


## MEMBERSHIPS


- Toastmasters Club
- Cepsum Gym
- Junior Chamber International
- Chess Academy Online

## VOLUNTEERING

- Kindergarten GSBE
- TEDxMontreal-WA

## CONTACT

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## PROJECT MANAGEMENT CERTIFICATES

- PMP (9 Certificates)
- PGMP (Program Management Professional)
- CAPM (Certified Associate in Project Management)
- PMI-ACP (Agile Certified Practitioner)
- Scrum Master Certificate
- SixSigma Black Belt Certificate Certified Lean Management Certificate
- PPM (Project Portfolio Management)

## IT CERTIFICATES

- Advance Microsoft Project 2013 (2certificates)
- Microsoft Office 2013 Complete Bundle Certificate
- VBA- Visual Basic & Macros Advanced Certificate
- ServiceNow (ITIL Environment)
- Software Project Estimation (PERT, UCP, COCOMO & FPA)
- Ms Sharepoint Foundation & Server

## BUSINESS ANALYTICS & INTELLIGENCE CERTIFICATES

- Fundamentals of Business Analysis
- CCBA (Certification of Competency in Business Analysis)
- CBAP (Certified Business Analysis Professional)
- CAP (Certified Analytics Professional)
- Business Analysis Foundation-SAS Tools & Excel Business Tool & Foundation-R Tools
- ADVANCED SAS for Business Analytics+ Base Programmation SAP-Troubleshooting & Debugging

## QUALITY & AUDIT CERTIFICATES

- ISO 9001 QMS Auditor/ Lead Auditor
- ISO 27001 Risk Assessment and Management

## ADVANCED FINANCE CERTIFICATES

- CFA Level – 2015 Certificate
- Advanced Financial Modeling & Valuation (11 certificates)

## COMMUNICATION TRAINING SESSIONS

- Advanced Public Speaking (100+ certificates)
- Non Verbal Communication